

Park Central



AFTER HOURS HVAC REQUEST

The regular hours of Heating, Ventilating, and Air Conditioning (HVAC) operation are Monday through Friday 6:00 a.m. to 6:00 p.m. and Saturday 8:00 a.m. to 1:00 p.m. No HVAC is provided on Sundays or on holidays.

If after-hours HVAC is needed, please fill out this form and forward it to the management office at least 24 hours in advance. **The cost for After Hours HVAC is \$100.00 per hour, per floor, with a 2-hour minimum.**

Company _____ Tower _____ Floor(s) _____

Date _____	From _____	AM / PM	To _____	AM / PM
Date _____	From _____	AM / PM	To _____	AM / PM
Date _____	From _____	AM / PM	To _____	AM / PM
Date _____	From _____	AM / PM	To _____	AM / PM

After hours HVAC @ \$100.00 x _____ floor(s) x _____ Hours = \$ _____

Print Name _____ Title _____
Signature _____ Phone _____ Date _____

**Please fill out this form and attach it to a request in the Angus work order system.
Please email lauryl.lowe@am.jll.com with questions.**